**MENTOR QUALIFICATIONS & RESPONSIBILITIES**

MENTOR QUALIFICATIONS

* Cannot be a member of the student’s family
* Must be an adult of at least 21 years of age
* Must be an expert or professional in the field/area of mentorship
* Cannot be a faculty member of Hillgrove High School

MENTOR RESPONSIBILITIES

* Advising and assisting the student in the planning and development of his or her product
* Committing a minimum of 10 mentorship hours to the student
* Evaluating (grading) the performance of the student during the mentorship
* Completing and returning the Hillgrove High School Senior Project Evaluation Form via fax or mail by the due date

**STUDENT SECTION**

***BY SIGNING BELOW, YOU ARE AGREEING TO THE ABOVE TERMS***

**STUDENT NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ENGLISH TEACHER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**STUDENT SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MENTOR SECTION**

***BY SIGNING BELOW, YOU ARE AGREEING TO THE ABOVE TERMS***

**MENTOR NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**E-MAIL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MENTOR SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***ONCE COMPLETED, THIS FORM MUST BE SIGNED BY THE BOTH THE MENTOR AND THE STUDENT AND RETURNED TO THE HILLGROVE HIGH SCHOOL FRONT OFFICE BY THE STUDENT OR THE MENTOR***

Dear Hillgrove High School Senior Project Mentor,

Thank you for sharing your time and expertise with our Hillgrove students. We appreciate your dedication to our students as they prepare for life beyond high school.

This capstone project requires students to complete the following:

* Research paper on a topic relevant to mentorship experience
* Product created with mentor
* Portfolio containing the research paper, a resume, and information regarding the product and mentorship
* Presentation to a panel of judges

**HILLGROVE HIGH SCHOOL SENIOR PROJECT EVALUATION MENTOR/STUDENT CONTRACT FORM**